

Interview Guide



Name(s):	
Name of Interviewee:	
Job Title:	

Before the Interview:

How much do you know about this job?

I could do this job.	I know some things about this job.	I have heard of this job.	I am brand new to this job.

Use the space below to list at least three different things that you wonder about this job.

I wonder:

Look at your list. Put a star (*) next to the thing you are most interested to find out.

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Interview Date:

During the Interview:

Use this space to jot down important or interesting ideas that you learn and want to remember. You may use words, phrases, or pictures for your notes. You do not need to write complete sentences.

Look back at the list you made before the interview. Were you able to learn about the thing you had starred (*)? If so, put a star (*) next to the information you learned.

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After the Interview:

What was the most surprising thing to you about this job?

I was most surprised by:

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What was not surprising to you at all about this job?

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How much do you know about this job now?

I could do this job.	I know some things about this job.	I have heard of this job.	I am brand new to this job.

How interested are you in doing this kind of job when you are older?

I would love to do this job.	I would be willing to do this job.	I would do this job if I had to.	I really do not want to do this job.

Use your notes to write a thank-you letter.



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